



Airdrie Christian Academy

Whatever you do, do it all for the glory of God.
1 Corinthians 10:31

Mission: "We are called by Jesus Christ to advance God's Kingdom by educating and training His children to personally know, love and serve Him."

ACA Camps Coordinator Job Posting

Synopsis:

The ACA Camps Coordinator is responsible for coordinating camps that support our mission and vision. This is a diverse role with a range of responsibilities including coordinating, planning, implementation and customer service.

Roles and Responsibilities:

- Create and promote 8-10+ camps per year, ranging from sports, PD day camps, summer camps, arts camps and adult classes
- Seek and employ quality coaches, teachers etc. that align with our mission and vision.
- Implement and oversee camps.
- Financial tracking of camps to ensure profitability.
- Collaborate with the ACA marketing team to ensure camps are well marketed in the community.

Qualifications:

- Strong communication skills (verbal and written)
- Strong organizational skills
- Must have a police record check with vulnerability screening on file prior to starting employment
- Must align with the mission and vision of ACA

Hours of work (approx.):

10 hours per week

Compensation:

Based on Experience

Deadline for applications:

December 5th, 2022

Please e-mail resume to our HR department: humanresources@airdriechristian.com or through our website at <https://www.airdriechristian.com/career-opportunities.html>.

Thank you for your interest in this position. Only those selected for an interview will be contacted. Resumes of individuals not granted an interview will be disposed of appropriately.