



Airdrie Christian Academy

Whatever you do, do it all for the glory of God.
1 Corinthians 10:31

Mission: "We are called by Jesus Christ to advance God's Kingdom by educating and training His children to personally know, love and serve Him."

JOB POSTING

Learning Support Assistant (Elementary)

Synopsis

The Learning Support Assistant (LSA) supports the Learning Support Lead (LSL) and elementary teachers to develop differentiated strategies to coordinate and monitor the development of programs for students with diverse learning needs. The Learning Support Assistant is central in collaborating with elementary staff so all students can achieve to the best of their abilities. Directly reporting to the Learning Support Lead.

Qualifications

- Specific training and experience in supporting students with diverse learning needs
- Strong communication skills (verbal and written)
- Strong organizational skills
- Must have a police record check with vulnerability screening on file prior to starting employment
- Must be a born-again Christian who is in full agreement with our Statement of Faith, agrees to abide by the school's Moral Conduct Policy, and is committed to fulfilling the School's Mission

Professional Responsibilities

- Collaborate with LSL:
 - to ensure student needs are being supported by strategizing to use existing and available resources
 - to apply and maintain documented student programming, supports and services
- Lead the elementary EA Team
- Meet with elementary EAs regularly
- Attend the Elementary divisional staff meeting
- Provide elementary teachers with EA evaluation forms to discuss and review EA performance. Report any areas for growth that are noted to the LSL and Principal
- Collaborate with the LSL to create and maintain tracking lists of students requiring support including but not limited to IPP, SSP, BSP, Reading Intervention (RI), Literacy Support, and the Learning Loss Program
- Support elementary teachers in maintaining and updating the tracking lists of students requiring support (ie. IPP student needs and support strategies, delegation of supports and tracking sheets to EAs, regular STAR assessment and reading levels).

- Work with the Kindergarten teachers and the Speech Language Pathologist (SLP) to coordinate screening, assessment and ongoing therapy and communication with parents.
- Oversee the assessment of students for the Learning Loss Program and submit results to Pasi Prep. Collaborate with the LSL and Director of Business to approve extra EA hours to ensure timely completion of the assessments and reporting
- Collaborate with classroom teachers to oversee the Reading Intervention Program (Grades 1 -3) and the Literacy Support Program (Grades 4 - 6). Be available for student support 1:1, in small groups, or during non-french time. Assign tasks to the Reading Intervention teacher and EAs as required
- Be available to support elementary students who require additional support, quiet space, or behavioural support outside of the classroom. Communicate with elementary teachers about student needs and recommendations
- Communicate areas of concern regarding teacher, classroom, or individual support needs to the LSL and the Principal
- Collaborate with outside specialists to support teacher capacity development and diverse student learning needs (ie. ECLS program coordination, assessment referrals, paid private SLP, SDF students support services as per funding application).

Qualifications/Conditions:

- Inclusive/Special Education training would be an asset
- Experience in Inclusive Education would be an asset
- Strong understanding of various learning disabilities, behavioural disorders, and available supports
- Passion for supporting students through Christian Education
- Understanding of the Alberta Education expectations, criteria and mandates concerning Inclusive Education would be an asset
- Strong communication skills (verbal and written)
- Strong organizational skills
- Must have a police record check with vulnerability screening on file before starting employment
- Must align with the mission and vision of ACA

Hours of work: 1.0 FTE

Compensation: \$22.50 per hour, 10 month contract

Deadline for applications: March 26th, 2024

Please email your resume to our HR department: humanresources@airdriechristian.com

Thank you for your interest in this position. Only those selected for an interview will be contacted. Resumes of individuals not granted an interview will be disposed of appropriately